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**CASTLEMAINE STATE FESTIVAL  
ANNUAL GENERAL MEETING 2024**

Date: Monday 9 December 2024, 6:00 – 7:00pm

Venue: Castlemaine Town Hall, 25 Lyttleton St, Castlemaine // in person

## **AGENDA**

1. Welcome and Acknowledgment by the Chair, Chris Capper
2. Meeting Apologies
3. Minutes of the previous AGM, 4 December 2023

**RESOLUTION:** That the minutes of the AGM held 4 December 2023 be accepted

4. Presentation of 2024 Reports and Q&A

4.1 Chair's Report for FY24 – Chris Capper

**RESOLUTION:** That the Chair's Report be noted with thanks

4.2 Treasurer's Report and Audited Financial Statements FY24 – Treasurer, John Carruthers

**RESOLUTION:** That the Treasurer's Report be noted with thanks

**RESOLUTION:** That the Annual Financial Statements FY24 and the Auditors Opinion be accepted

4.3 Interim COO's Report – John Carruthers

**RESOLUTION:** That the Interim COO's Report be noted with thanks

4.4 Goods Shed Redevelopment Project FY24 – Bill Forrest

**RESOLUTION:** That the Goods Shed Redevelopment Project FY24 Report be noted with thanks

4.5 CSF's future direction/Festival 26 Strategy – Chris Capper, Linda Sproul

5. Board and directors

5.1 Recruitment of Board Directors Update - Chris Capper

5.2 Board Directors retired since the last AGM, December 2023

Lucy Mayes - Chair (retired July 2024)

John Watson - Treasurer (retired December 2023)

Shona Brady - Company Secretary (retires AGM 2024)

Bill Forrest - ex Goods Shed Committee Chair (retires AGM 2024)

**RESOLUTION:** That the retirement of four Directors: Lucy Mayes, John Watson, Shona Brady and Bill Forrest be noted with thanks

5.3 Board Directors' recruitment and appointment - 2023 AGM to November 2024

Director Appointments under s38.4 Constitution

Abby McClure, General, Castlemaine

John Wellington, Legal, Castlemaine

Gary McClure, Goods Shed Capital Project, Castlemaine

Kelly Read, Company Secretary/People & Culture, Castlemaine

**RESOLUTION:** That the appointment of Abby McClure, John Wellington, Gary McClure, and Kelly Read, by the Board, under s38.4 of the Constitution, be endorsed.

5.4 Further Recruitment of new directors through February 2025

Treasurer; and up to two General Directors preferably with active skills & experience in arts & festival/ marketing & fundraising to occur through to February 2025. Potential candidates welcome, through the Chair.

6. Determination of Annual Membership Fee for 2025

**RESOLUTION:** That the Annual Membership Fee for 2025 be \$20

7. Appointment of Auditors

**RESOLUTION:** That Accounting & Audit Solutions Bendigo be appointed auditors for FY25

8. Meeting Close